



## **INTERNATIONAL EXCHANGE STUDENTS FACT SHEET 2022/2023**

International Mobility Office | Address: Rua Imaculada Conceição, 1155  
Administrative Building – Ground Floor | 80215-901 - Curitiba, PR – Brasil

### **PUCPR INTERNATIONAL TEAM**

<b>Director</b> Prof. Marcelo Távora Mira, PhD	<a href="mailto:m.mira@pucpr.br">m.mira@pucpr.br</a>
<b>Coordinator for International Mobility</b> Lídia Kovalski	<a href="mailto:lidia.kovalski@pucpr.br">lidia.kovalski@pucpr.br</a>
<b>Coordinator for International Affairs</b> Viviane Martins	<a href="mailto:viviane.martins@pucpr.br">viviane.martins@pucpr.br</a>
<b>Coordinator for International Education</b> Adriana Mattei	<a href="mailto:adriana.mattei@pucpr.br">adriana.mattei@pucpr.br</a>
<b>Incoming Analyst</b> Thais Moreira	<a href="mailto:exchange@pucpr.br">exchange@pucpr.br</a>
<b>Outgoing Analyst</b> Matheus Santana	<a href="mailto:intercambio@pucpr.br">intercambio@pucpr.br</a>
<b>Postgraduate Analyst</b> Patricia Andrade	<a href="mailto:postgraduate@pucpr.br">postgraduate@pucpr.br</a>
<b>Analyst for International Cooperation</b> Renata Pires	<a href="mailto:agreements@pucpr.br">agreements@pucpr.br</a>
<b>International Relations Analyst</b> Ana Luisa Marques	<a href="mailto:internacional@pucpr.br">internacional@pucpr.br</a>
<b>International Education Analyst</b> Dulcelina Alves	<a href="mailto:dulcelina.alvez@pucpr.br">dulcelina.alvez@pucpr.br</a>

## APPLICATION

### STUDY AT PUCPR

Learn more about the PUCPR studies options:

[www.pucpr.br/international/study-at-pucpr](http://www.pucpr.br/international/study-at-pucpr)

### NOMINATION AND APPLICATION DEADLINE

For February entry (1st academic semester: February – July)  
July 1st through October 30th.

For July entry (2nd academic semester: July – December)  
February 1st through April 30th.

Application Process: <https://www.pucpr.br/international/undergraduate-admissions/#exchange-program>

### TOTAL NUMBER OF EXCHANGE PLACES AVAILABLE

If the number of students is not previously stated in our institutional agreement, please consult us.

## ACADEMIC INFORMATION

### ACADEMIC LEVEL(S) OFFERED TO EXCHANGE STUDENTS

Undergraduate ✓

Graduate ✓

### AREAS OF STUDY

PUCPR is a comprehensive research university.

Check out the list of Undergraduate Programs available here: [www.pucpr.br/international/undergraduate-studies/](http://www.pucpr.br/international/undergraduate-studies/)

Check out the list of Graduate Programs available here: [www.pucpr.br/international/graduate-studies/](http://www.pucpr.br/international/graduate-studies/)

### ACADEMIC CALENDAR (varies every year)

**FIRST SEMESTER** | From mid-February to last week of June

**SECOND SEMESTER** | From the last week of July to first week of December

>> 2023 Academic Calendar: <https://www.pucpr.br/international/academic-calendar/>

### LANGUAGE OF INSTRUCTION

**Portuguese and English classes:**

[www.pucpr.br/international/undergraduate-studies](http://www.pucpr.br/international/undergraduate-studies)

[www.pucpr.br/international/graduate-studies](http://www.pucpr.br/international/graduate-studies)

**Undergraduate Program – GLOBAL CLASSES:**

<https://www.pucpr.br/international/undergraduate-studies/#global-classes>

### LANGUAGE REQUIREMENTS

PUCPR does not have a language proficiency requirement. However, we suggest that the student have a knowledge in Portuguese or English, according to their academic goals.

### **COURSE LOAD AND REQUIRED STUDENT WORKLOAD PER SEMESTER (credits)**

PUCPR has its own credit system and it is important to note that this system only takes into consideration the in-class hours, differently from the ECT system that counts the subject's workload and the students' individual hours of study.

One semester at PUCPR corresponds to approximately 300 class hours.

30 ECTS would be equivalent to 300 class hours at PUCPR.

ECTs at PUCPR:

- 1 ECTs = 28 HRS workload (contact hours + individual work) per semester
- 1 PUCPR credit = 20 HRS in-class contact hours per semester

**15 contact hours at PUCPR per semester = 1 ECTs**

How to convert PUCPR credits/hours to ECTs:

$\text{PUCPR Total HR} / 15 = \text{PUCPR Credit}$

$\text{PUC Credit} \times 1,5 = \text{ECTs}$

Example:

$60 / 15 = 4$

$4 \times 1,5 = 6 \text{ ECTs}$

### **COURSE SELECTION**

Students pre-select the courses in the application form (preliminary study plan). Courses' confirmations and timetables are available next to the start of the semester when the students should finalize the study plan.

### **GRADING SYSTEM**

Grading system ranges from: 0.0 - 10.0

Passing grade is: 7,0

Minimum passing grade after the final exam is: 7.0\*

\*The minimum passing grade for the new curriculum based on competence skills is 7.0

Mandatory class attendance: 75%

A (Excellent) 9.00 – 10.00

B (Very Good) 8.00 – 8.90

C (Good) 7 – 7.90

D (Fail after final exam) < 7

### **FINAL EXAMS**

Final exams are only applicable to students with 75% of attendance in class during the academic semester and have:

- a final grade higher than 4,0 (in a scale of 0,0 to 10,0) for academic curriculum until 2018.

Minimum passing grade after the final exam is: 5.0

- A final grade higher than 4,0 (in a scale of 0,0 to 10,0) for academic curriculum from 2019. Minimum passing grade after the final exam is: 7.0

Each Professor will communicate the students how it will work in the class.

### **WHEN WILL THE FINAL TRANSCRIPT OF RECORDS BE AVAILABLE?**

The transcript of records will be issued in the end of the academic semester, as soon as the international office receives the final grades from the Registrar's office.

## EXCHANGE STUDENTS INFORMATION

### **STUDENT VISA - VITEM IV (MANDATORY)**

All international students who do not have a Brazilian passport, must get a student visa (VITEM IV) to study at PUCPR. Students should check with the Brazilian Consulate/Embassy website from the country of origin the list of required documents for the visa application. One of the required documents is the Acceptance Letter, which will be provided by PUCPR after receiving and processing the application form, you must get a student visa (**VITEM IV**) to study at PUCPR. Students should check with the Brazilian Consulate/Embassy website from the country of origin the list of required documents for the visa application. One of the required documents is the Acceptance Letter, which will be provided by PUCPR after receiving and processing the application form. For the visa to be granted, all students must have a valid passport.

Once the students receive the student visa, they must send us a copy by email. PUCPR will only pre-enroll the students upon the presentation of a copy of their student visa.

### **HEALTH INSURANCE (MANDATORY)**

All international students must purchase health insurance with coverage for their stay in Brazil. It must be purchased before leaving their home countries. Health insurance costs vary, in some countries, the visa is only issued presenting the health insurance

### **MEDICAL ASSISTANCE**

PUCPR does not provide medical assistance on campus, however we can easily recommend the students to doctors, clinics and hospitals.

### **ACCOMMODATION**

There is no on-campus housing available at PUCPR. We provide a list of off-campus options/suggestions and give the appropriate guidance regarding local leasing procedures and policies. The list is available to the students as soon as they are admitted at PUCPR to start their travel arrangements.

### **ESTIMATED COST FOR ACCOMMODATION MONTHLY**

**Accommodation:** BRL 1.000,00 – 2.000,00 (monthly)

### **HOW CAN STUDENTS APPLY FOR ACCOMMODATION**

Directly with the real estate companies, homestay providers, boarding houses or leasing offices.

### **COST OF LIVING (PER MONTH)**

**Approximately BRL 3,000** (approx. USD 600,00\*)

**Food:** BRL 500,00 - 1,000

**Accommodation:** BRL 1.000,00 - 2.000,00 (monthly)

**Transportation (public bus lines):** BRL 250,00 - 300,00

### **OTHER EXPENSES**

**ADMINISTRATIVE FEE:** BRL 200,00 (approx. US\$ 40) to be paid upon arrival at PUCPR.

### **AIRPORT PICKUP SERVICE**

We do not have an airport pick-up service available.

### **PRE-ARRIVAL IMPORTANT DOCUMENTS**

The Acceptance Letter will be sent by email to the student and the international office, and the original letter will be mailed to the home institution's international office. After accepted, the student will receive an email with all necessary information related to the exchange program at PUCPR (student visa, accommodation, academic issues).

### **ORIENTATION SESSIONS**

The orientation happens one week before the beginning of the academic semester. Students are notified beforehand of the exact dates and location. The orientation session offers the opportunity to learn about the university processes and the support services offered. Therefore, attendance is **MANDATORY**.

## ADDITIONAL INFORMATION SERVICES OFFERED BY PUCPR

### PORTUGUESE CLASSES

It is offered during the semester in 3 (three) different levels: basic, intermediate and advanced (total of 45 hours – 4 ECTS credits) – concurrently with academic courses. Students are placed in the most appropriate level after a placement test taken during the Orientation Session.

### INTENSIVE PORTUGUESE PROGRAM (OPTIONAL)

It is offered twice a year, during the winter and summer terms with duration of 3 weeks with intensive Brazilian Portuguese training and cultural activities. For additional Information, [click here](#).

### SPORTS COMPLEX

International students have free access to one of the available sports activities: fitness center or swimming pool.

### COMMUNITY PROJECT

Students can be involved in our community projects, which activities can be developed in retirement homes; hospitals; local need communities. The activity hours will be informed in the transcript of records after the conclusion.

### UNDERGRADUATE RESEARCH SCHOLARSHIP - PIBIC

Students have the opportunity to be involved in academic research with our professors, and be granted with a scholarship. Special calls are open every semester in different areas and the students interested in applying to PIBIC need to register for the program and pass through the selection process. Research is a great opportunity to have a contact with studies' theory.

### CLUBE iEXCHANGE

The Clube iExchange is group of PUCPR students that promote cultural activities for international and local students. The activities are designed in order to turn the semester a joyful and exciting experience for the ones starting a new journey of their life in our city.

### BUDDY PROGRAM

The Buddy Program is composed of a group of local students, willing to assist international students to settle into their new lives in Brazil. The group provides support and information regarding academic and systems of PUCPR.

### INTERNSHIPS

Students can receive support from our International Office in case they decide to undertake any internship.

### EXTRACURRICULAR ACTIVITIES

We promote welcome and farewell receptions and cultural activities. One of the activities is the International Lounge - an event that provides to our local community the opportunity to meet our exchange students and learn more about their universities, as well as their countries.



# CONTACT

PUCPR.BR/INTERNATIONAL  
[EXCHANGE@PUCPR.BR](mailto:EXCHANGE@PUCPR.BR)  
(41) 3271-1658



**PUCPR**  
GRUPO MARISTA

**PUCPR**  
**INTERNATIONAL**

