**Student:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name(s)** | **First Name(s)** | **Date of Birth** | **Nationality**[[1]](#endnote-1) | **Sex [M/F]** | **Current Study Cycle[[2]](#endnote-2)** | **Current Year of Study** | **Codeof Current Field of Education[[3]](#endnote-3)** |
|  |  |  |  |  |  |  |  |
| **Study Cycle During the Mobility:** | Bachelor 🞏  Master 🞏  Doctorate 🞏 | **Semester During the Mobility:** | Winter 🞏  Summer 🞏  Whole year 🞏 | **E-mail:** |  | | |

**Sending Institution:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Faculty/Department** | **Erasmus Code**[[4]](#endnote-4)  **(if applicable)** | **Address** | **Country** | **Contact Person Name**[[5]](#endnote-5)**; phone; email** |
| Wrocław University of Science and Technology |  | PL WROCLAW02 | 50-370 Wrocław, Wybrzeże Wyspiańskiego 27 | POLAND |  |

**Receiving Institution:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Faculty/Department** | **Erasmus Code**4  **(if applicable)** | **Address** | **Country** | **Contact Person Name**5**; phone; email** |
| .............. ................... ............ | .................. | ....................... | ................................ | ..... | .................................................................... |

**SECTION I (to be completed BEFORE THE MOBILITY)**

Planned period of the mobility: from [month/year] ……………. till [month/year] ……………

**Table A: Study Programme at the Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Component*[[6]](#endnote-6)* Code**  (if any) | **Component Title at the Receiving Institution**  (as indicated in the course catalogue[[7]](#endnote-7)) | **Number of ECTS Credits (or equivalent)[[8]](#endnote-8) at the Receiving Institution** |
| **Winter Semester 20../20.. [or Term:**...**]** | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |
| *2* |  |  |  |
| *3* |  |  |  |
| *4* |  |  |  |
| *5* |  |  |  |
| *6* |  |  |  |
| *7* |  |  |  |
| *8* |  |  |  |
| *9* |  |  |  |
| *10* |  |  |  |
| *11* |  |  |  |
| *12* |  |  |  |
| *13* |  |  |  |
| *14* |  |  |  |
| *15* |  |  |  |
| **Total of ECTS in Winter Semester:** | | |  |
| **Summer Semester 20../20.. [OR TERM:**...**]** | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |
|  |  |  |  |
| **Total of ECTS in Summer Semester:** | | |  |

**Web link to the course catalogue at the receiving institution describing the learning outcomes:** *[Web link(s) to the relevant information*

|  |
| --- |
| The level of language competence[[9]](#endnote-9) in \_\_\_\_\_\_\_\_ [*indicate here the main language of instruction*] that the student already has or agrees to acquire by the start of the study period is: *A1* ☐ *A2* ☐ *B1* ☐ *B2* ☐ *C1* ☐ *C2* ☐ *Native speaker* ☐ |

**Table B: Recognition at the Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Component Code**  (if any) | **Component Title at the Sending Institution**  (as indicated in the course catalogue) | **Number of ECTS Credits** (Recognized by the Sending Institution) |
| **Winter Semester 20../20.. [or Term:**...**]** | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |
| *2* |  |  |  |
| *3* |  |  |  |
| *4* |  |  |  |
| *5* |  |  |  |
| *6* |  |  |  |
| *7* |  |  |  |
| *8* |  |  |  |
| *9* |  |  |  |
| *10* |  |  |  |
| *11* |  |  |  |
| *12* |  |  |  |
| *13* |  |  |  |
| *14* |  |  |  |
| *15* |  |  |  |
| *16* |  |  |  |
| **Total of ECTS in Winter Semester:** | | |  |
| **Summer Semester 20../20.. [or Term:**...**]** | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |
| **Total of ECTS in Summer Semester:** | | |  |

**Provisions applying if the student does not complete successfully some educational components**: *Example: the student is obliged to complete an adequate component/s (Table B) at the Home University in the next semester(s). [web link to the relevant information]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Commitment***  By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period. | | | | | |
| **Commitment** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Student |  |  | *Student* |  |  |
| Responsible person[[10]](#endnote-10) at theSending Institution |  |  |  |  |  |
| Responsible person at theReceiving Institution[[11]](#endnote-11) |  |  |  |  |  |

**SECTION II (to be completed DURING THE MOBILITY)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name(s)** | **First Name(s)** | **Sending Institution** | **Receiving Institution** | **Academic Year** |
|  |  |  |  |  |

**Table C: Exceptional Changes to the Original Learning Agreement** (Changes to Table A)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Component Code** (if any) | **Component Title at the Receiving Institution**  (as indicated in the course catalogue) | **Component without any change[[12]](#endnote-12)** | **Deleted comp.12** | **Added comp.12** | **Reason for change (Symbol)[[13]](#endnote-13)** | **Number of ECTS credits (Receiving Inst.)** |
| **WINTER SEMESTER 20../20.. [OR TERM:**...**]** | | | | | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |  |  |  |  |
| *2* |  |  |  |  |  |  |  |
| *3* |  |  |  |  |  |  |  |
| *4* |  |  |  |  |  |  |  |
| *5* |  |  |  |  |  |  |  |
| *6* |  |  |  |  |  |  |  |
| *7* |  |  |  |  |  |  |  |
| *8* |  |  |  |  |  |  |  |
| *9* |  |  |  |  |  |  |  |
| *10* |  |  |  |  |  |  |  |
| *11* |  | *(add lines if necessary/delete all empty lines)* |  |  |  |  |  |
| *12* |  |  |  |  |  |  |  |
| *13* |  |  |  |  |  |  |  |
| *14* |  |  |  |  |  |  |  |
| *15* |  |  |  |  |  |  |  |
| *16* |  |  |  |  |  |  |  |
| **Total of ECTS in Winter Semester (components without any change and added components):** | | | | | | |  |
|  | | | | | | | |
| *1* |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | | | | | | |  |

**Table D: Exceptional Changes to the Original Learning Agreement** (Changes to Table B)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Component Code** (if any) | **Component Title at the Receiving Institution**  (as indicated in the course catalogue) | **Component without any change[[14]](#endnote-14)** | **Deleted comp.12** | **Added comp.12** | **Reason for change (Symbol)[[15]](#endnote-15)** | **Number of ECTS credits (Receiving Inst.)** |
| **WINTER SEMESTER 20../20.. [OR TERM:**...**]** | | | | | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |  |  |  |  |
| *2* |  |  |  |  |  |  |  |
| *3* |  |  |  |  |  |  |  |
| *4* |  |  |  |  |  |  |  |
| *5* |  |  |  |  |  |  |  |
| *6* |  |  |  |  |  |  |  |
| *7* |  |  |  |  |  |  |  |
| *8* |  |  |  |  |  |  |  |
| *9* |  |  |  |  |  |  |  |
| *10* |  | *(add lines if necessary/delete all empty lines)* |  |  |  |  |  |
| *11* |  |  |  |  |  |  |  |
| *12* |  |  |  |  |  |  |  |
| *13* |  |  |  |  |  |  |  |
| *14* |  |  |  |  |  |  |  |
| *15* |  |  |  |  |  |  |  |
| *16* |  |  |  |  |  |  |  |
| **Total of ECTS in Winter Semester (components without any change and added components):** | | | | | | |  |  |  |  |  |  |  |
| **SUMMER SEMESTER 20../20.. [OR TERM:**...**]** | | | | | | | |  |
| *1* |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | | | | | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Commitment to Changes to Table A** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Student |  |  | *Student* |  |  |
| Responsible person at theSending Institution |  |  |  |  |  |
| Responsible person at theReceiving Institution |  |  |  |  |  |

**SECTION III (to be completed AFTER THE MOBILITY)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name(s)** | **First Name(s)** | **Sending Institution** | **Receiving Institution** | **Academic Year** |
|  |  |  |  |  |

**Table E:** **Transcript of Records at the Receiving Institution**

Winter Semester 🞏; Summer Semester 🞏 Other Term🞏 (please specify):................

Start and end dates of the study period: from [day/month/year] ……………. to [day/month/year] …………….

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Component Code**  (if any) | **Component Title at the Receiving Institution**  (as indicated in the course catalogue) | **Was the Component Successfully Completed by the Student?** [Yes/No] | **Number of ECTS Credits**  (or equivalent) | **Grades received at the Receiving Institution** |
| **Winter Semester 20../20.. [or Term:**...**]** | | | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |  |  |
| *2* |  |  |  |  |  |
| *3* |  |  |  |  |  |
| *4* |  |  |  |  |  |
| *5* |  |  |  |  |  |
| *6* |  |  |  |  |  |
| *7* |  |  |  |  |  |
| **Total of ECTS in Winter Semester:** | | | |  | -------------- |
| **Summer Semester 20../20.. [or Term:**...**]** | | | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |  |  |
| **Total of ECTS in Summer Semester:** | | | |  | -------------- |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Table C was approved by:** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Responsible person at theReceiving Institution |  |  |  |  |  |

**Table F:** **Recognition Outcomes at the Sending Institution**

Winter Semester 🞏; Summer Semester 🞏 Other Term🞏 (please specify):................

Start and end dates of the study period: from [day/month/year] ……………. to [day/month/year] …………….

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Component code** (if any) | **Title of Recognised Component** **at the Sending Institution**  (as indicated in the course catalogue) | **Number of ECTS credits (or equivalent) recognised at the Sending Institution** | **Grades registered at the Sending Institution**  (if applicable) |
| **Winter Semester 20../20.. [or Term:**...**]** | | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |  |
| *2* |  |  |  |  |
| *3* |  |  |  |  |
| *4* |  |  |  |  |
| *5* |  |  |  |  |
| *6* |  |  |  |  |
| *7* |  |  |  |  |
| *8* |  |  |  |  |
| *9* |  |  |  |  |
| **Total of ECTS in Winter Semester:** | | |  | ------------------------- |
| **Summer Semester 20../20.. [or Term:**...**]** | | | | |
| *1* |  | *(add lines if necessary/delete all empty lines)* |  |  |
| **Total of ECTS in Summer Semester:** | | |  | ------------------------- |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Table D was approved by:** | **Name** | **Email** | **Position** | **Date** | **Signature** |
| Responsible person at theSending Institution |  |  |  |  |  |

1. **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-1)
2. **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8). [↑](#endnote-ref-2)
3. **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution. [↑](#endnote-ref-3)
4. **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. [↑](#endnote-ref-5)
6. An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. [↑](#endnote-ref-6)
7. **Course catalogue**: detailed, user-friendly and up-to-date information on the institution’s learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. [↑](#endnote-ref-7)
8. **ECTS credits (or equivalent)**: in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added. [↑](#endnote-ref-8)
9. **Level of language competence**: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr [↑](#endnote-ref-9)
10. **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. [↑](#endnote-ref-10)
11. **Responsible person at the Receiving Institution**: an academic who has the authority to approve the Learning Agreement. [↑](#endnote-ref-11)
12. Mark with “x” if appropriate. [↑](#endnote-ref-12)
13. Reasons for exceptional changes to study programme abroad:

    |  |  |
    | --- | --- |
    | *Reasons for deleting a component* | *Reason for adding a component* |
    | A1) Previously selected educational component is not available at receiving institution | B1) Substituting a deleted component |
    | A2) Component is in a different language than previously specified in the course catalogue | B2) Extending the mobility period |
    | A3) Timetable conflict | B3) Other (please specify) |
    | A4) Other (please specify) |  |

    [↑](#endnote-ref-13)
14. Mark with “x” if appropriate. [↑](#endnote-ref-14)
15. Reasons for exceptional changes to study programme abroad:

    |  |  |
    | --- | --- |
    | *Reasons for deleting a component* | *Reason for adding a component* |
    | A1) Previously selected educational component is not available at receiving institution | B1) Substituting a deleted component |
    | A2) Component is in a different language than previously specified in the course catalogue | B2) Extending the mobility period |
    | A3) Timetable conflict | B3) Other (please specify) |
    | A4) Other (please specify) |  |

    [↑](#endnote-ref-15)